

Commercial Realty Resources Company mulitfamily investment services





# Winchester Run Apartments

201 SE 89th Street Oklahoma City, Oklahoma **192-Units** 

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www.crrc.us

Providing professional apartment brokerage and marketing services for over 26 years

## Winchester Run Apartments

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Oklahoma Broker Relationship Act

The information included herein is from reliable sources, but is not guaranteed and is offered subject to errors and omissions.



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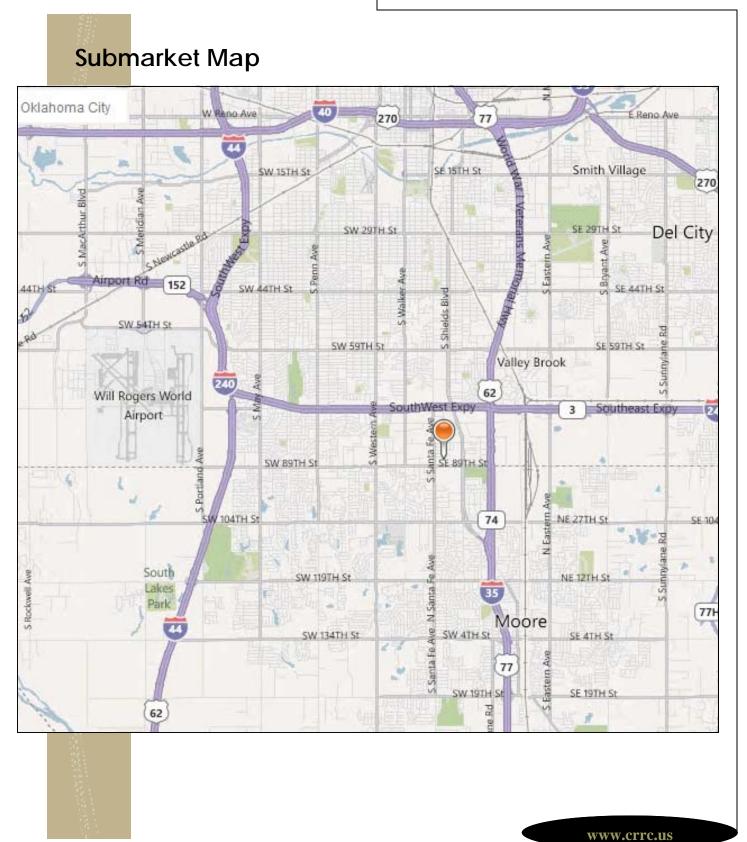




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#### Neighborhood Map SE-T2 240 SouthWest Expy 38 74 62 4A 74 <sup>2B</sup> SW 74TH St 2A 2A SouthWest Expy 62 240 3 3 17TH Terrace SW 77TH PI 35 SE 79TH St SW ZBTH Te SW 79TH St SE 79TH St SW BIST SE 1218 SW 80TH St Straka Te Lightning Creek Park Santa SE 82ND St 74 SE 82ND St SW 81ST St Springfield Dr SE 83RD St Oak Dr Maple Ln 77 SW 83RD St Raybu Danfield Dr 8 Helm Pkwy SW 84TH St SE BATH St Town View Dr à Corona Dr SW 85TH St City View Dr Pentree Dr Ga SE 86TH St Akin Dr SW 87TH St Blvd SE 89TH St SW 89TH St SW 89TH St SE 89TH St S Shields SW 89TH St 2 Sh ecos SW 91ST St Brookside Golf Course Mau SW 92ND St \$\$<sup>92</sup>10st SW-93RD S ton SE Brookside Terrace ≸ SW 94TH St S W 1000 feet in W Charlotte Dr à Bell Fontaine Dr



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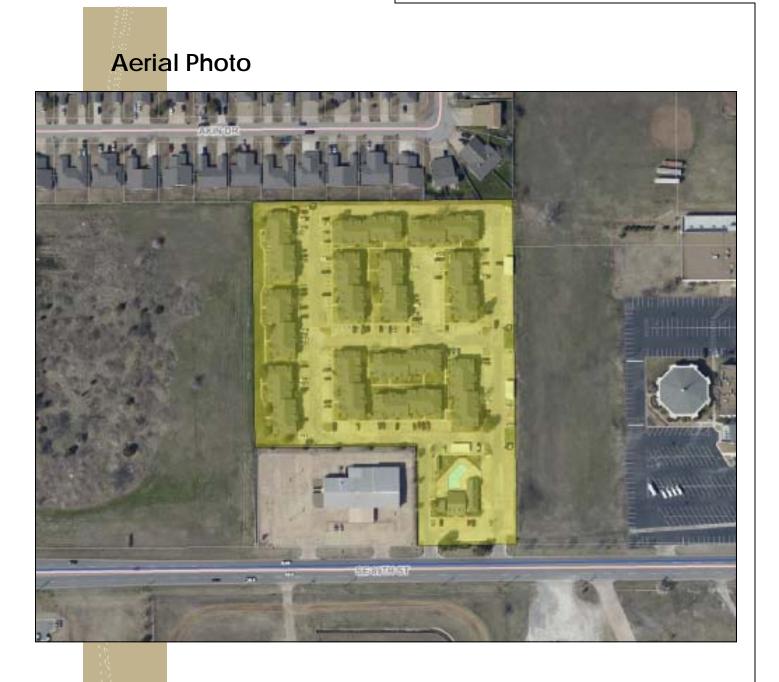
## Aerial Photo



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## **Offering** Description

Winchester Run is a 192-unit two-story garden style apartment community located in prestigious southwest Oklahoma City near upscale residential neighborhoods and in the highly acclaimed Moore school district.

The property is convenient to Will Rogers Airport, fine dining and shopping, I-240, I-35 and I-44. The Winchester Run location has easy access to Downtown and Bricktown, Tinker AFB, and the nearby Oklahoma City Community College.

Winchester Run had new roofs installed and complete exterior painting in 2010. The property is unique to most apartments because it leases about 25% of its units to corporate and FAA students. This has enabled the property to operate with very high occupancy and generate higher income than most conventional apartment communities. There is a high demand for corporate and FAA units in this south location due to the property's close location to Will Rogers World Airport and the Mike Monroney Aeronautical Center.



## Offering Highlights:

- 192-units built in 1985 with complete New Roofs and Exterior Paint
- Value Add Potential to install washers and dryers
- Every unit has 3 x 5 Exterior Storage Closet
- Buyer can secure New Financing at today's historic low rates
- One of the strongest rental markets in Oklahoma City
- Near Schools, Shopping, Dining and Major Employers
- Moore School District
- Conventional and Corporate Apartments
- Some units with Washer / Dryer Connections
- Oklahoma City is experiencing some of the highest profile developments in the country with the \$350 million Devon Tower and the \$50 million Outlet Shoppes at Oklahoma City at I-40 and Council Road. The Outlet Shoppes opened in August 2011 with 348,000 square foot of retail space and 1,000 new retail jobs.

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Property Description:	Winchester Run is a two-story garden style apartment com- munity located in south Oklahoma City. Winchester Run has an excellent location on 89th and Santa Fe. The property is located in the highly acclaimed Moore School District and has convenient access to Interstate 35 and 240. This is a very popular area of south Oklahoma City and within minutes of major employers, shopping, dining and entertainment.
Number of Units:	192
Number of Buildings:	12 two-story apartment buildings and 1 single-story office/ laundry building.
Year Built:	1985 (according to courthouse records)
Apartment Features:	Fully equipped kitchens   Breakfast bars   Accent lighting   Generous closets   Ceiling fans   Private exterior storage   Mi- crowave ovens and some units with Washer / Dryer connec- tions.
Property Amenities:	Swimming Pool Some Covered Parking Moore School District Laundry Facility
Construction:	
Style:	Two-Story Garden Style
Exterior:	Brick Veneer with wood trim and composite siding. Concrete parking areas
Roof: Mechanical System:	Gable Roofs with Composition Shingles (New in 2010)
	Individually Metered
HVAC:	Individual HVAC
Hot Water:	Individual Hot Water Heaters
Water:	Provided by Property
Site/Land Area:	6.83 acres (according to courthouse records)
Density:	28.11 units per acre
Current Occupancy:	94%
Real Estate Taxes:	R132309625         Assessed Value (2011): 494,999         Tax Rate: 116.8         Tax Amount: \$57,815

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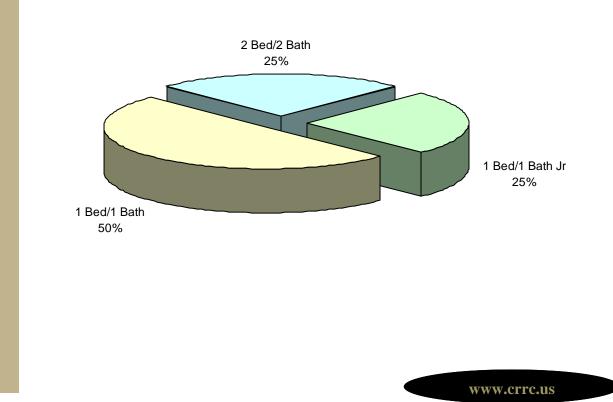
**UNIT MIX** 



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No.	Туре	#Bdrm/Bth		Sq.Ft.	Total Sq.Ft.		Avg Rent	Rent/Sq.Ft.	Gross/Mo.	Gross/Yr.
15	Market Rate	1Bed/1 Bath Jr		476	7,140		439.00	0.92	6,585	79,020
11	Market Rate	1Bed/1 Bath Jr	W/D Conn	476	5,236		450.00	0.95	4,950	59,400
49	Market Rate	1 Bed/1 Bath		572	28,028		485.00	0.85	23,765	285,180
25	Market Rate	1 Bed/1 Bath	W/D Conn	572	14,300		500.00	0.87	12,500	150,000
35	Market Rate	2 Bed/2 Bath		796	27,860		639.00	0.80	22,365	268,380
13	Market Rate	2 Bed/2 Bath	W/D Conn	796	10,348		650.00	0.82	8,450	101,400
148	77%			628	92,912		531.18	0.85	78,615	943,380
No.	Туре	#Bdrm/Bth		Sq.Ft.	Total Sq.Ft.	Per Diem	Avg Rent	Rent/Sq.Ft.	Gross/Mo.	Gross/Yr.
22	Corporate	1Bed/1 Bath Jr		476	10,472	\$ 36.43	1092.90	2.30	24,044	288,526
22	Corporate	1 Bed/1 Bath		572	12,584	\$ 41.87	1256.10	2.20	27,634	331,610
0	Corporate	2 Bed/2 Bath		796	-	\$ 56.13	1683.90	2.12	-	-
44	23%			524	23,056		1174.50	2.24	51,678	620,136

## **DISTRIBUTION RATIO**



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## **FLOO**R PLANS



Value-add potential to Install additional washers and dryers.

The floor plans offer two closets in the bedrooms With one being adjacent to the water heater closet for a cost effective conversion.







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## **PURCHASE PRICE & TERMS**

Purchase Price:

Terms of Sale:

\$9,250,000

Cash Buyer to Obtain New Financing

(existing assumable financing is noted on following page for reference)

Price Per Apartment Unit:

Price Per Net Rentable Sq. Ft.

Cap Rate: (Based on Proforma)

Cash-On-Cash: (Based on Proforma)

\$48,177

\$79.76

8.02%

14.33%



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## **EXISTING FINANCING**

NOTE A Original Amount/Date:

Current Balance/Date:

Interest Rate:

Interest Only Period:

Payment:

Amortization:

Maturity Date:

NOTE B Original Amount/Date:

Current Balance/Date:

Interest Rate:

Interest Only Period:

Payment:

Amortization:

Maturity Date:

\$4,535,000 (as of October 2005)

\$4,308,000 (as of July 2011)

5.539%

December-2005 through November-2007

\$310,324 \$25,860/Month

30 Years

November 2015

\$195,000 (as of October 2005)

\$184,000 (as of July 2011)

12.75%

None

\$25,429 \$2,119/Month

30 Years

November 2015

					Annual Prope	erty Operat	ting	Data					
Project:		Winchester Rui			Price:		\$	9,250,000		Run Date:			13-Feb-12
Location:		201 SW 89th Str			Per Unit:		\$	48,177		Cap Rate Or			8.02%
Number of L		193			Per Foot:		\$	79.76		Cash-On-Ca	sh Return:		14.33%
Net Rentable		115,968			Mortgage Balance		\$	7,400,000					
Avg. Unit Siz		604		0.5	Equity Requirem		\$	1,850,000	20%	D (0 E)			<b>0</b> N(
No.	Туре	#Bdrm/Bth		Sq.Ft.		Total Sq.Ft.			Avg Rent	Rent/Sq.Ft.		Bross/Mo.	Gross/Yr
15	Market Rate Market Rate	1Bed/1 Bath Jr		476		7,140			439.00	0.92		6,585	79,020
11		1Bed/1 Bath Jr	W/D Conn	476		5,236			450.00	0.95		4,950	59,400
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25	Market Rate	1 Bed/1 Bath	W/D Conn			14,300			500.00	0.87		12,500	150,000
35		2 Bed/2 Bath		796		27,860			639.00	0.80		22,365	268,380
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22	Corporate	1Bed/1 Bath Jr		476		10,472	\$	36.43	1092.90	2.30		24,044	288,526
22	Corporate	1 Bed/1 Bath		572		12,584	\$	41.87	1256.10	2.20		27,634	331,610
0	Corporate	2 Bed/2 Bath		796			\$	56.13	1683.90	2.12		-	
44	23%			524		23,056			1174.50	2.24		51,678	620,136
				2010	2011	-,			Proforma		New F	annie Mae	
NCOME										Per Unit			
	Gross Potentia	Market		-	-				943,380	4,913	Current Bal.	Oct-11	\$ 7,400,000
	Gross Potentia			-	-				620,136	3,230	Original Bal.	Oct-11	\$ 7,400,000
	Vacancy Marke							5.0%	47,169	246			
	Vacancy Corpo			-	-			12.0%	74,416	388	Maturity		10
		I Income Market		679,572	721,673				896,211	4,668 2,842	Amortization Interest Rate		5 000%
	Laundry & Oth	I Income Corporat	e	750,948 6,033	694,927 5,511				545,720 6,000	2,842	Constant		5.000% 6.442%
	RUBS Income	er moorne		5,750	1,445				1,500	8	Debt Service		\$ 476,698
	Gross Operatir	g Income		1,442,303	1,423,556				1,449,431	7,549	Debt Coverage		1.56
XPENSES											Principle Reduc		\$-
	R E Taxes			57,816	56,964				118,000	615			
	Insurance			33,904	31,972				38,400	200			
	Gas			1,306	1,250				1,250	7			
	Electricity			9,303	14,959				14,960	78			
	Water / Sewer			19,772	22,586				22,600	118			
	Washer / Dryer	Rental		-	-				13,000	68			
	Cable			2,306	2,467				2,450	13			
	Supplies Maintenance /	Ponaira		26,766 2,696	19,585 16,229				20,000 15,000	104 78			
	Contract Labor	Repairs		2,090	- 10,229				- 15,000	- 10			
	Wages & Payre	l Taxes		143,177	150,907				153,600	800			
	Management F			· -	-			5%	72,472	377			
	Advertising			2,174	6,992				5,500	29			
	Pest Control			2,380	1,600				2,000	10			
	Administration			12,606	12,038				12,000	63			
	Capital / Small			39,603	49,501				-	-			
ORPORAT	Replacement F	eserves		-	-				48,000	250			
JOIN ORAL	Contract Labor			18,264	9,044				12,000	- 63			
	Advertising			5,218	3,450				3,500	18			
	Owner Admin			36,609	112,100				-	-			
	Supplies			2,173	8,824				10,000	52			
	Equimpent Rer			134,685	71,197				28,500	148			
	Repairs & Mair	tenance		460	125				-	-			
	Gas			1,203	955				1,000	5			
	Water / Sewer	rash		18,246	17,420				17,500	91			
	Cable Electricity			79,906 106,768	80,683 92,871				40,000 46,000	208 240			
	Bank Charges			20,899	92,671 17,215				46,000 9,250	240 48			
	Office Expense			20,899	1,163				9,250	40			
	Capital / Small			21,546	-				-	. "			
	Total Operating			801,469	802,097				707,682		1		
		Per Unit		4,174	4,178				,	3,686			
		Per Sq Ft		6.91	6.92					6.10			
	Net Operating	Income		640,834	621,459				741,749	3,863			
	Debt Service			271,199	266,671				476,698				
_	Cash Flow			369,635	354,788		_		265,052		l		
	Pool Ectato Tr	x Information:		2011	Assessed Value			101 000	Rate/\$1000:	116.8	Value: S	5	4,499,990.91



201 SE 89th Street Oklahoma City, OK

# CRRC

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## Sold Comparison

Property Address: 9516 S. Shields, Moore, OK

Size and Age: 360-units, Built in 1985

Price: \$17,850,000 Price Per Unit: \$49,583

Closing Date: 03/2011

Total Square Footage: 303,042

*Note:* The sale of Countryside Village represents the sale of the LLC interest and was not shown on County Records. The purchase price is based on 80% LTV of the \$14,280,000 loan amount that is recorded of public record..

Property Address: 11501 Lochwood, Yukon, OK

Size and Age: 192-units, Built in 1985

Price: \$7,500,000 Price Per Unit: \$39,062

Closing Date: 11/2010

Total Square Footage: 115,973

Property Address: 4317 SW 22nd Street, Oklahoma City, OK

Size and Age: 368-units, Built in 1986

Price: \$15,597,500 Price Per Unit: \$42,384

Closing Date: 10/2009

Total Square Footage: 259,726









201 SE 89th Street Oklahoma City, OK

## Sold Comparison

Property Address: 1920 E Second Street, Edmond, OK

Size and Age: 488-units, Built in 1985

Price: \$24,281,000 Price Per Unit: \$49,756

Closing Date: 10/2009

Total Square Footage: 371,984

Property Address: 3016 SW 89th, Oklahoma City, OK

Size and Age: 216-units, Built in 1984

Price: \$9,360,000 Price Per Unit: \$43,333

Closing Date: 07/2009

Total Square Footage: 142,704

*Note:* The sale of The Hunt represents the sale of the LLC interest and was not shown on County Records . The purchase price is based on 80% LTV of the loan amount that is recorded of public record..



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## Sold Comparison Summary

Property	Price/Unit	Overall Price	No. Unit	Year Built	Price Per Square Foot
Countryside Village	\$49,583	\$17,850,000	360	1985	\$58.90
Woodrun Village	\$39,062	\$7,500,000	192	1985	\$64.67
Watersedge	\$42,384	\$15,597,500	368	1986	\$60.05
Oxford Oaks	\$49,756	\$24,281,000	488	1985	\$65.27
The Hunt	\$43,333	\$9,360,000	216	1984	\$65.59
Average	\$45,929	\$74,588,500	1,624		\$62.50
Winchester Run	\$48,177	\$9,250,000	192	1985	\$79.76



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#### Sold Comparison Map Counci Edmond NW 178th St W Edmond Rd 66 Ave 20 Piedmont Ave Pennsylvania Oxford Oaks 4 Мау 1920 E 2nd St Rd Edmond, OK 73034 ane Cott Ave z John Kilpatrick <sub>7pk</sub> <u>AV Memorial</u> Rd E Memorial Rd E Memorial Rd 3 AL Me rial Rol (C) е Ш 77 Þ Rock Mac Pen Ma) 74 <u>nan</u> NW 122ng z Mest ě insylvania natsa ennu Eastern Blvo Ave w lefner Rd E Hefner Rd E Hefner Rd Ξ Ave Ave Lake Hefner E Britton Rd E Britton Rd The 묎 Village VV Wilshire Blvd 📍 Sooner E Wilshire Blvd O'KLAH M А Z NE 63rd St Nichols Hills ADIAN CAN Lake Aluma W SOth St Ŧ Remington Park Warr Acres Forest Park 66 A М A ĸ Spencer Yuken NE 36th St 66 Woodlawn Park Bethany Portland Lincolr Bryant Clas Woodrun Village 11501 Lochwood Dr NE 23rd St W 23rd St 62 P AVE Yukon, OK 73099 May -idian NVV 10th St 4 Ave 凝 NWV 10th St NE 10th St þ Mer NE 8th St Cour Watersedge SW Reno Ave z 4317 SW 22nd St 8 Midwest City W Reno A Oklahoma City, OK 73108 Reno Ave þ Ave Ave SW 15th St SE 15th S Council ortland Smith Village Walker (92) dian 8 SW 29th St Del City SW 29th St SW 29th St SE 29th St SE 29th St 뉼 20 র্ব SW 44th St Airport Rd 152 Ave Eastern Sooner Rd c۵. 44th St ž 44th St S Morgan たの Tinker Air Force Base 20 S E The Hunt Winchester Run UCE EN 3016 SW 89th St Countryside Village 201 SE 89th St 9516 S Shields Blvd Oklahoma City, OK 73159 Oklahoma City, OK 73149 Oklahoma City, OK 73160 (152) World Airpor Mustang Ave Council SW <mark>B</mark>Ah St Ş 77H) 8 LEYEL C Copyright © and (P) 1988–2006 Microsoft Corporation and/or its suppliers. All rights reserved



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## **RENT COMPS**

In order to estimate market rents for Winchester Run, five apartment communities were selected as most competitive. Each property has been chosen due to its similarity with regard to quality, location, age, or amenities. While each property may not be directly comparable in all aspects, collectively they represent the rental market for Winchester Run.

#### 1. Countryside Village

9516 S. Shields Blvd

Moore 73160

	No.	#Bdrm/Bth	Sq.Ft.	Total Sq.Ft.	Avg Rent	Rent Sq.Ft.	Gross Mo.	Gross/Yr.
a Allana	162	1Bd/1Bath	708	114,696	\$590	\$0.83	\$95,580	\$1,146,960
and the second second	62	2Bd/1Bath	875	54,250	\$630	\$0.72	\$39,060	\$468,720
	136	2Bd/2Bath	986	134,096	\$710	\$0.72	\$96,560	\$1,158,720
	360		842	303,042	\$642	\$0.76	\$231,200	\$2,774,400
F HAL TALLET MALL PLAN								

#### 2. The Hunt

3016 SW 89th Oklahoma City 73159



No.	#Bdrm/Bth	Sq.Ft.	Total Sq.Ft.	Avg Rent	Rent Sq.Ft.	Gross Mo.	Gross/Yr.
48	1Bd/1Bath	468	22,464	\$474	\$1.01	\$22,752	\$273,024
128	1Bd/1Bath	662	84,736	\$565	\$0.85	\$72,320	\$867,840
40	2Bd/2Bath	868	34,720	\$740	\$0.85	\$29,600	\$355,200
216		657	141,920	\$577	\$0.88	\$124,672	\$1,496,064

#### **3. Oak Place** 12500 South Western Oklahoma City 73170



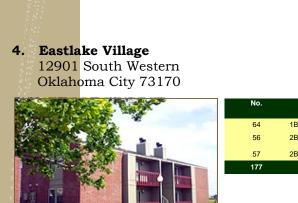
No.	#Bdrm/Bth	Sq.Ft.	Total Sq.Ft.	Avg Rent	Rent Sq.Ft.	Gross Mo.	Gross/Yr.
80	1Bd/1Bth	600	48,000	\$525	\$0.88	\$42,000.00	\$504,000
80	1Bd/1Bth	750	60,000	\$590	\$0.79	\$47,200.00	\$566,400
80	2Bd/2Bth	900	72,000	\$680	\$0.76	\$54,400.00	\$652,800
240		750	180,000	\$598	\$0.80	\$143,600	\$1,723,200



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No.	#Bdrm/Bth	Sq.Ft.	Total Sq.Ft.	Avg Rent	Rent Sq.Ft.	Gross Mo.	Gross/Yr.
64	1Bd/1Bth	600	38,400	\$509	\$0.85	\$32,576.00	\$390,912
56	2Bd/1Bth	710	39,760	\$599	\$0.84	\$33,544.00	\$402,528
57	2Bd/2Bth	750	42,750	\$639	\$0.85	\$36,423.00	\$437,076
177		683	120,910	\$579	\$0.85	\$102,543	\$1,230,516

5. Country Creek 10300 S. Western Oklahoma City 73139



No.	#Bdrm/Bth	Sq.Ft.	Total Sq.Ft.	Avg Rent	Rent Sq.Ft.	Gross Mo.	Gross/Yr.
80	1Bd/1Bath	500	40,000	\$454	\$0.91	\$36,349	\$436,186
160	1Bd/1Bath	600	96,000	\$495	\$0.83	\$79,200	\$950,400
80	2Bd/2Bath	800	64,000	\$669	\$66.90	\$53,520	\$642,240
320		625	200,000	\$528	\$0.85	\$169,069	\$2,028,826



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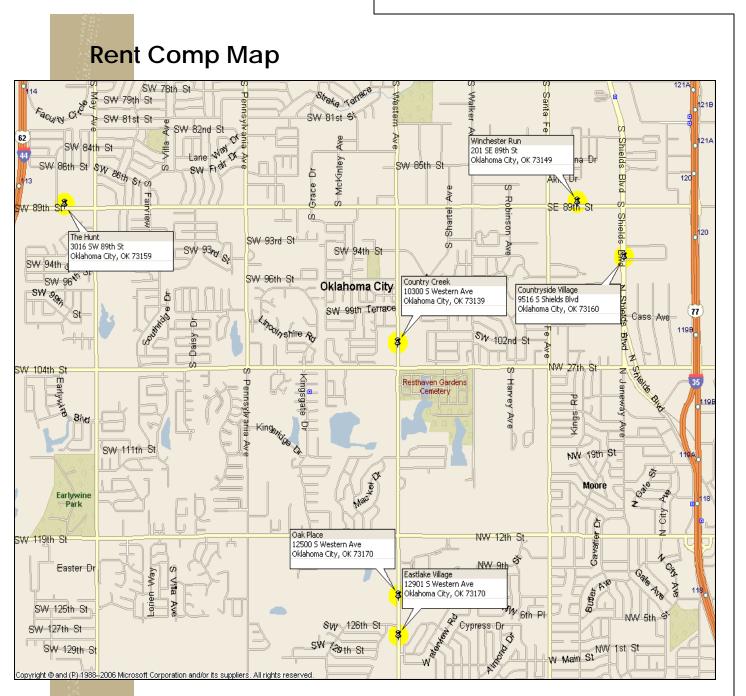
## Rent and Square Footage Comparison

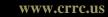
Pro	operty Name	Overall Effective Rent per Sq. Ft.	Market Rent (1Bed Small)	Market Rent (1Bed)	Market Rent (2Bed)	Square Footage (1Bed Small)	Square Footage (1Bed)	Square Footage (2Bed)
1	Countryside Village	\$0.76		\$590	\$685		708	951
2	The Hunt	\$0.88	\$474	\$565	\$740	468	662	868
3	Oak Place	\$0.80	\$525	\$590	\$680	600	750	900
4	Eastlake Village	\$0.85		\$509	\$619		600	730
5	Country Creek	\$0.85	\$454	\$495	\$669	500	600	800
	Total/Average	\$0.82	\$486	\$550	\$671	531	663	864
	Winchester Run	\$0.85	\$444	\$490	\$642	476	572	796

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# GREATER OKLAHOMA GIV AT A GLANCE

SPAGHETTI WAREHOUSE

Qualitan

123 Park Avenue | Oklahoma City, OK 73102 | 405.297.8900 | www.greateroklahomacity.com

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# INDEX

# **Oklahoma City:**

The #1 most affordable city in America, and a Top 5 fastest-growing city. The lowest business costs among large metros in the country. A Top 10 job growth ranking. A Top 25 Best Performing City. A Top Ten Metro for Doing Business and one of the best places for young adults to thrive.

The list of reasons you should grow your business in Oklahoma City is growing almost as quickly as the list of reasons why people love living here. In Greater Oklahoma City, we understand that partnership among business, government, EDOs and civic leaders is integral to our success. Our low costs, diverse economy and business-friendly environment have kept the economic doldrums at bay, and provided value, stability and profitability to our companies - and now we're poised to do even more. Let us introduce you to the thriving 10-county region that is Greater Oklahoma City: a city that has rediscovered its strengths - and redefined itself for the future.

## LOCATION

The Oklahoma City Metropolitan Statistical Area (MSA) includes seven counties: Oklahoma, Canadian, Cleveland, Grady, Lincoln, Logan, and McClain. It is the 31st largest city and 44th largest metropolitan area in the United States.

#### **OKLAHOMA CITY AREA:**

622.5 square miles - the third largest land area for a city in the nation.

#### **OKLAHOMA CITY ELEVATION:**

1,285 feet above sea level

Source: U.S. Census Bureau



## **TRANSPORTATION**

Oklahoma City is as easy to reach as it is to navigate, with commute times averaging 20 minutes or less and minimal congestion. It's no wonder msn.com ranked it the sixth most drivable city in the United States.

MAJOR HIGHW	AYS SERVING AREA:	
	· 法定性的问题。	
Interstate 35	North and South	U.S. 62East and Southeast
Interstate 40	East and West	U.S. 77 (Broadway Extension) North and South
Interstate 44	Northeast and Southwest	U.S. 270Southeast and Northwest
Interstate 235	Connects I-35 & I-40 & U.S.77	U.S. 277Southwest
Interstate 240	Interconnects I-40 I-44 & I-35	





#### HIGHWAYS

Located at the crossroads of I-35, I-40 and I-44, Oklahoma City has more than 2,400 miles of four-lane roads. And, the state of Oklahoma has more than 12,000 miles of state highways, excellent turnpikes, and an interstate system providing a vital link to all major U.S. markets. There are about 15,000 common and/or contract motor freight carriers operating in the state, providing fast and efficient truck transportation to all points on the continent.

#### AIR

Will Rogers World Airport sits on more than 8,000 acres of land and serves six airlines flying nonstop to 19 destinations in 17 cities. In addition, the airport serves a number of charter services. Will Rogers World Airport is one of the 10 largest airports in the country by land area, and the largest small hub airport in the nation. The airport operates three runways: two 9,800-ft parallel runways and one 7,800-ft crosswind runway and can accommodate any size aircraft. Currently, the facility is home to 67 companies, including the FAA Mike Monroney Aeronautical Center, The Federal Bureau of Prisons Transfer Center, Southwest Airlines Reservation Center and the Metro Tech Aviation Career Center. Learn more about Will Rogers World Airport at www.flyokc.com.

The City also operates Wiley Post Airport, a general aviation airport that boasts nearly 80,000 flight operations every year, as well as Clarence E. Page Airport, a grassroots general aviation airport south of Yukon, Oklahoma.

#### TRAIN

Amtrak service is provided via The Heartland Flyer, which makes daily runs to Fort Worth, Texas. The train departs from the historic Santa Fe Depot at the front door of Bricktown – Oklahoma City's entertainment district. Two major lines provide most of the rail transportation in the Oklahoma City MSA: Union Pacific and BNSF Railway. These lines have more than 4,000 miles of track and connect Oklahoma communities with other U.S. cities, markets and ports.

#### **NON-STOP SERVICE**

AtlantaDelta				
BaltimoreSouthwest				
Chicago O'Hare American, United				
Dallas Love FieldSouthwest				
Dallas/Ft. Worth American				
Denver Frontier, Southwest, United				
DetroitDelta				
Houston/HobbySouthwest				
Houston/Intercontinental				

uston/Intercontinental Continental

Kansas City	Southwest			
Las Vegas	Southwest			
Los Angeles	United			
Memphis	Delta			
Minneapolis	Delta			
New York/Newark	Continental			
Phoenix	Southwest			
Salt Lake City	Delta			
St. Louis	Southwest			
Washington D.C	United			

#### DISTANCE AND DELIVERY TIME FROM OKLAHOMA CITY TO MAJOR U.S. CITIES

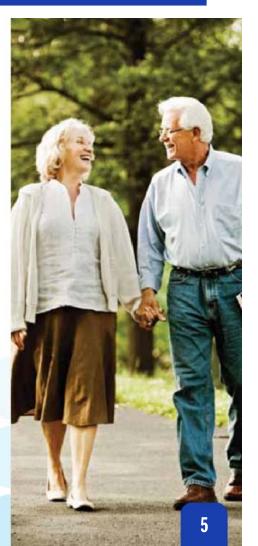
868 896	1,006	3	
000		3	4
090	846	3	3
200	388	1	7-8 hours
630	792	3	2
1,086	1,230	3	4
437	638	2	1.5
339	379	2	1
1,367	1,489	3	6
474	583	3	2
718	1,000	5	3
1,548	1,592	5	7
462	539	2	1
2,021	2,360	5	5
	630 1,086 437 339 1,367 474 718 1,548 462	6307921,0861,2304376383393791,3671,4894745837181,0001,5481,5924625392,0212,360	63079231,0861,2303437638233937921,3671,489347458337181,00051,5481,592546253922,0212,3605

Overnight: Los Angeles, New York, Atlanta, Detroit

## CLIMATE

The average annual temperature is 60° F with an average rainfall of 33.36 inches and average snowfall of 9.7 inches per year. The average number of flying days is 350 per year - the same number of days you'll see the sun shining in Oklahoma City.

January	37°	July	82°		
February	42°	August	81°		
March	51°	September	73°		
April	60°	October	62°		
May	68°	November	49°		
June	77°	December	40°		
Source: Oklahoma Climatological Survey					



## POPULATION

Oklahoma City is the most populous city in the state of Oklahoma. From 2000 to 2010, Oklahoma City's population grew by more than 14.6%, and has experienced a 1.3% average annual growth rate. In 2010, the Oklahoma City MSA population was estimated to be 1,252,987, while Oklahoma City's population was 579,999.

#### **POPULATION BY RACE AND ETHNIC GROUP**

	% White		% Black		% Native American		% Asian		% Hispanic Origin*	
A STATE OF A	2000	2010	2000	2010	2000	2010	2000	2010	2000	2010
OKC MSA	75.7	73.7	10.6	10.7	4.2	3.8	2.5	3.1	6.7	10.3
Oklahoma City	68.4	62.7	15.4	15.1	3.5	3.5	3.5	4.0	10.1	17.2
Oklahoma County	70.4	64.6	15.0	15.4	3.4	3.5	2.8	3.0	8.7	15.1
Oklahoma	76.2	72.2	7.6	7.4	7.9	8.6	1.4	1.7	5.2	8.9

\*Persons of Hispanic Origin may be of any race. SOURCE: 2010 Census

## HOUSING: MOVING TO OKLAHOMA CITY

This vibrant, active city is even more liveable because of its affordability. Unlike many metropolitan areas today, you can afford to live comfortably in a quality home, while still enjoying the area's arts, entertainment and recreational opportunities. Explore the neighborhoods layered with personality, colorful art enclaves and plenty of clean, green spaces.

The ACCRA Cost of Living Index shows that Oklahoma City is 17.8 percent below the national average in terms of housing costs.

#### **NEW HOME AVERAGE SALES PRICE**

• \$250,492 for 2,400 sq. ft. new-build home

#### **AVERAGE RENTAL RATE**

• \$693 per month for 2-bed, 2-bath, 950 sq. ft., unfurnished apartment

Source: ACCRA Cost of Living Survey, 2010 Annual Data



# ECONOMY

### **MAJOR INDUSTRIES:**

The economy of the Greater Oklahoma City region is diverse. While federal, state and local government are the largest employers, and the oil and natural gas sector generates the largest revenues, the area's major private sector economic contributors include:

- Aviation & Aerospace: With the largest concentration of aviation and aerospace firms in the state, the Greater Oklahoma City region's 265 firms employ 38,000 workers - and growing. Nearly 65 percent of the workforce at Tinker Air Force Base
   the largest single site employer in the state - consists of civilian contractors and service providers.
- **Bioscience**: Oklahoma City's Bioscience presence is generating national and international attention. Companies within this industry are dedicated to providing Bioscience goods and services, as well as education and research testing.
- Energy: Oklahoma City is the Energy capital of the state. Energy accounts for approximately 3% of metro employment but more than 7% of total compensation. The sector draws its strength from several Energy companies with headquarters in the city.

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Oklahoma City	91.7
Atlanta	95.5
Boston	132.4
Chicago	116.8
Denver	103.1
Detroit	99.3
Manhattan	216.4
Memphis	88.2
Tuscon	96.4
Pittsburg	91.5
San Francisco	163.8
Seattle	121.2
Washington DC	139.9
Nation	100.0

**Cost of Living Index** 

- Health Care: As one of the nation's major centers of healthcare delivery, Oklahoma City employs more than 22,000 health care sector workers. The city's twenty general medical and surgical hospitals, four specialized hospitals and two federal medical installations combine to offer outstanding healthcare.
- **Manufacturing**: This broad category includes metals and machinery; building materials; food products; and medical devices and equipment. With more than 35,000 employed, the manufacturing sector represents approximately seven percent of the Oklahoma City MSA's total nonagricultural labor force.
- **Professional, Business & Financial Services**: Similar to the healthcare sector, the Oklahoma City region provides business and financial services to a market that extends beyond the state boundaries.
- Wholesale and Retail Trade: High retail trade activities are a direct result of Oklahoma City's centralized location and accessibility. The unique nature of Oklahoma's urban structure, with only two major urban centers (Oklahoma City and Tulsa), positions Oklahoma City as a major retail center. Presently, there are 21 trade areas with 214 centers throughout the Oklahoma City MSA, with total taxable sales of \$12.7 billion annually.



### **LEADING EMPLOYERS:**

The following table shows the major employers in the Oklahoma City metropolitan area.

COMPANY	PRODUCT/SERVICE	EMPLOYEES
State of Oklahoma	Government	42,000
Tinker Air Force Base	Military	28,000
OU - Norman Campus	Higher Education	11,650
FAA Mike Monroney Aeronautical Center	Aerospace	8,000
INTEGRIS Health*	Health Care	7,000
OU Health Sciences Center	Higher Education	4,200
Chesapeake Energy Corp*	Oil & Gas	4,000
OGE Energy Corp.*	Utility	3,450
Mercy Health Center*	Health Care	3,450
AT&T	Telecommunications	3,000
SSM Health Care of Oklahoma, Inc.*	Health Care	2,750
Devon Energy Corp*	Oil & Gas	2,600
OU Medical Center	Health Care	2,600
Hobby Lobby Stores Inc*	Wholesale & Retail	2,500
Dell	Sales & Business Service	1,700
Hertz Corporation	Rental Services	1,650
Farmers Insurance Group	Customer Service	1,600
UPS	Transportation	1,550
Cox Communications*	Telecommunications	1,400
Deaconess Hospital*	Health Care	1,300
Johnson Controls	Manufacturing	1,200
Midfirst Bank*	Finance	1,150
Rose State College	Higher Education	1,100
American Fidelity*	Finance/Insurance	1,000
University of Central Oklahoma	Higher Education	1,000

\*Indicates headquarters in metro area; employee counts subject to change

# EDUCATION

### **WORKING TOGETHER**

Civic, business and education leaders developed a blueprint that has changed the area's largest school district, Oklahoma City Public Schools, forever. In 2001, Oklahoma City voters

approved MAPS for Kids, a comprehensive education reform plan that raised \$700 million for Oklahoma City Public Schools and surrounding school districts.

In addition to building seven schools and renovating 65 others, the comprehensive plan calls for strategic academic reforms; improved student achievement; restored classroom discipline; and increased accountability with students, parents and the community.

This innovative vision for our school system was reaffirned in October 2007, when voters overwhelmingly approved a \$248.3 million bond by 78 percent! This support helped to earn Oklahoma City a spot as one of the "100 Best Communities for Young People" by the America Promise Alliance



Communities for Young People" by the America Promise Alliance in 2005, 2007 and again in 2008.

# **EDUCATION CONT.**

### **HIGHER EDUCATION**

In the Greater Oklahoma City area, there are 18 public and private colleges and universities, including two comprehensive universities, Oklahoma State University and the University of Oklahoma. These institutions of higher learning provide thousands of undergraduate and graduate degree opportunities. Oklahoma also has a nationally acclaimed Career and Technology system, offering programs and services in 29 technology center districts operating on: 56 campuses, 398 comprehensive school districts, 25 skill centers and three juvenile facilities. Not only do these centers provide training to high school and post-secondary students, they also provide invaluable training services to a variety of businesses in a number of different skill areas.

# **AREA COLLEGES & UNIVERSITIES**

	1.172	
Colleges		Fall 2010 Enrollment
University of Oklahoma	25,829	State, four-year
OU Health Sciences Center	3,854	State
OU College of Law	539	State
Oklahoma State University	23,178	State, four-year
OSU-Oklahoma City	7,647	Two-year
University of Central Oklahoma	17,101	State, four-year
Oklahoma City Community College	14,858	State, two-year
Rose State College	9,824	State, two-year
Oklahoma City University	3,770	Private, four-year
Langston University	2,864	State, four-year
Redlands Community College	2,482	State, two-year
University of Phoenix	2,400	Private, two/four-year
Oklahoma Christian University	2,213	Private, four-year
Southern Nazarene University	2,051	Private, four-year
Oklahoma Baptist University	1,777	Private, four-year
Mid-America Christian University	1,139	Private, four-year
University of Science and Arts of Oklahoma	1,063	State, four-year
St. Gregory's University	734	Private, four-year
Southwestern Christian University	470	Private, four-year
DeVry University	282	Private, four-year
Hillsdale Free Will Baptist College	218	Private, four-year
Total Enrollment		124,293

SOURCE: Comparative Headcount Enrollments, Oklahoma State Regents for Higher Education

### EDUCATIONAL ATTAINMENT (POPULATION 25 YEARS AND OVER)

Less than High School Graduate	
High School/Technical School	
Some College	
College Graduate or Higher	

SOURCE: Census Bureau, 2009 American Community Survey

# INCOME

Oklahoma City's cost of living consistently ranks well below the national average — and well below cities such as Denver, Albuquerque, Kansas City and San Antonio. Oklahoma City also offers some of the most affordable housing, transportation, utilities, groceries and gas in the U.S., and residents still have more disposable income than in other cities. See the cost of living calculator in the "Moving to Oklahoma City" section of **www.okcchamber.com**.

INCOME	
Median Household Income	\$47,980
Under \$15,000	
\$15,000 - \$25,000	
\$25,000-\$50,000	
\$50,000-75,000	
\$75,000 - \$100,000	
\$100,000 - \$150,000	
More than \$150,000	

SOURCE: ESRI Business Analyst, 2010

# LABOR ANALYSIS

### **UNEMPLOYMENT RATE**

The unemployment rate for the Oklahoma City metropolitan area was 6.4% for 2010. Increases in the area's population and labor force have kept pace with economic growth, keeping the region's unemployment rate low in comparison to the nation.

# **TOTAL EMPLOYMENT BY INDUSTRY**

Information	2.2%
Natural Resources and Mining	2.5%
Other	4.1%
Construction	4.6%
Manufacturing	5.4%
Financial Activities	5.9%
Lesiure and Hospitality	10.3%
Professional and Business Services	12.9%
Education and Health Services	14.0%
Trade, Transportation and Utilities	17.2%
Government	20.9%
SOURCE: 2011 Economic Forecast, Bureau of Labor Statistics, Quarterly Census o Employment & Wages	f

### **LABOR ANALYSIS 2010**

Labor Force5	573,100	
Employed	536,700	
Unemployed	. 36,400	
Underemployed*	. 80,000	
Unemployment Rate	6.4%	
*Underemployed workers have		
training or education surpassing		
the needs of their current p	osition.	

SOURCE: U.S. Dept. of Labor, Bureau of Labor Statistics

# AVERAGE ENTRY LEVEL WAGE SCALES OF SELECTED BENCHMARKS

Position	Hourly
Material handler	\$8.23
Forklift driver	\$9.86
Customer service rep	\$10.00
Computer Support Specialist	\$11.26
Machinist	\$11.42
Machine assembler	\$12.42
Administrative Assistant	\$12.77

Position	Hourly
Computer Programmer	\$16.35
Accountant	\$16.76
Registered Nurse	\$20.79
Total, All occupations	\$8.66

SOURCE: Oklahoma Employment Security Commission,

# **INCENTIVES: STATE & CITY**

## **OKLAHOMA QUALITY JOBS PROGRAM** – 10 YEAR CASH INCENTIVE

Companies can directly receive up to 5% of total payroll in the form of quarterly cash payments for up to ten years. Companies qualify if they are central administrative offices, manufacturers, research and development agencies (including wind power manufacturers), distribution centers (with 40 percent out-of-state delivery) or certain service companies (with out-of-state sales exceeding 75 percent of total sales), and must achieve a payroll (within three years) of \$2.5 million or more.

## **OKLAHOMA QUALITY JOBS – HIGH IMPACT PROGRAM**

Lowers annualized payroll threshold to \$1 million for businesses that produce new direct jobs to the State that are equal to or greater than 1% of the total labor force of the county in which they locate. Payout is 2.5% of taxable wages for 6 years.

## **OKLAHOMA QUALITY JOBS – SMALL EMPLOYER PROGRAM**

Allows qualifying small businesses (90 employees or less) to receive up to 5% cashback incentive for up to 7 years to locate or expand in Oklahoma. Companies, other than R&D firms, locating in Oklahoma County must be in an Opportunity Zone to qualify for this program.

## 21ST CENTURY QUALITY JOBS INCENTIVE PROGRAM - 10 YEAR CASH INCENTIVE

Created to attract growth industries by rewarding businesses with a highly skilled workforce. Companies can receive up to 10% on new payroll for up to 10 years, or twice the net benefit of the Quality Jobs Program. The new jobs must pay an average wage of 300% of the county's average wage. This incentive targets knowledge-based service industries, such as professional, scientific and technical services, specialty hospitals, music, film, and performing arts. Out-of-state sales must be a minimum of 50%.

### **INVESTMENT/NEW JOBS TAX CREDITS**

Provides growing manufacturers a significant tax credit based on either an investment in depreciable property OR on the addition of full-time equivalent employees engaged in manufacturing, processing, or aircraft maintenance. A five-year tax credit may be offered on the greater of 1% per year of investment in qualified property or a credit of \$500 per year per new job, doubled in an Enterprise Zone.

## **QUALITY JOBS & INVESTMENT TAX CREDIT**

Prior to January of 2010, qualifying companies had to choose either the Quality Jobs Program OR the Investment/New Jobs Tax Credit benefits. As of January 1, 2010, companies have the option of receiving both of these incentives.



# **INCENTIVES: STATE & CITY**

# OKLAHOMA CITY STRATEGIC INVESTMENT PROGRAM (SIP)

The SIP is a deal-closing fund that provides companies with a one-time cash payment based on newly created jobs within Oklahoma City. Qualifying companies such as manufacturing firms, headquarters and shared service or customer care operations must hire a minimum of 50 full-time employees and produce an annual payroll of \$1.75 million. Firms must also meet or exceed specific average wage thresholds. The City's grant will be performance based, tied to the company's actual job creation and capital investment.

# PrimeWIN PRIME CONTRACTOR INCENTIVE PROGRAM

The only incentive of its kind in the nation, PrimeWIN provides a cash benefit and a certified subcontractor base for federal prime contractors. A performance-based program that requires subcontracting with an Oklahoma workforce, the prime contractor need not be located in Oklahoma. Program provides a cash rebate of up to 2% of the Oklahoma workforce loaded labor cost.

# **FIVE-YEAR AD VALOREM TAX EXEMPTION**

This exemption is for new, expanded or acquired manufacturing, research/development or specific computer/data processing service facilities. Real estate, machinery and equipment used directly in the manufacturing process are eligible. The exemption requires a minimum capital investment of \$250,000; \$250,000 in annual payroll in small counties and \$1 million payroll in large counties. If a \$7 million investment is made in new facilities for all facilities other than warehousing/storage and distribution; a net increase of 15 or more employees; and companies must offer a basic health benefits plan to full-time employees.

# **INCENTIVES: STATE & CITY**

# SALES TAX EXEMPTIONS FOR MANUFACTURERS

Machinery, equipment and tangible personal property used in design, development and manufacturing are exempt from sales tax. Inputs and consumables used in the manufacturing process are also exempt from sales tax. Oklahoma also provides for a sales tax exemption on the energy consumed in the manufacturing process.

## **CUSTOMIZED EMPLOYEE TRAINING**

Consistently ranked as one of the top programs in the nation, Oklahoma's Training for Industry Program (TIP) provides customized training and resources to qualifying new and expanding Oklahoma companies at little or no cost to the company. Delivered through the state's Career Technology Centers, TIP ensures that companies have a productive workforce from the start.

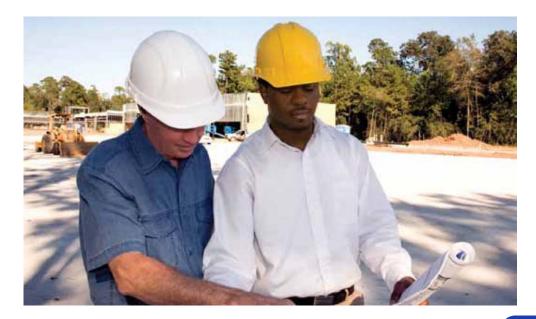
# **OTHER ASSISTANCE PROGRAMS**

Additional assistance programs include: Sales Tax exemptions, Foreign Trade Zones, Financing Programs, Export Assistance, Government Contracting Assistance, New Market Tax Credits, Former Indian Lands Tax Credit, Aerospace Industry Engineer Workforce Tax Credit, OK Community ED Pooled Financing for infrastructure-related construction, CDBG/ EDIF, and Limited Industrial Road Assistance. Contact Chamber staff for more on any of these programs.

# **RECRUITMENT RESOURCES**

To facilitate the recruitment process, the Oklahoma Employment Securities Commission (OESC) will prescreen eligible applicants to meet the specifications outlined within job descriptions, test applicants for aptitudes in specific skills and provide any personnel functions necessary to ensure recruitment success.

For more information visit www.greateroklahomacity.com and click on "Expansion & Relocation" and then "Incentives."



# **SITE LOCATION ASSISTANCE**



Oklahoma City's construction climate, one of the most competitive in the United States, makes building a facility an affordable and viable option. Costs of commercial and industrial construction are significantly lower here than in most areas throughout the Southwest, including Dallas, Houston, Phoenix and Denver, according to the Means Square Foot Costs survey.

## **INDUSTRIAL SITES**

The Greater Oklahoma City Chamber maintains a comprehensive online database, www.okcedis.com, of industrial buildings and sites for the Greater Oklahoma City region. Customized site or building searches, site and building tours or build-to-suit proposals are available.

# **Office Rental Rates**

Class A Office Quote	\$18.02 - \$21.06
Class B Office Quote	\$10.82 - \$16.02
Class C Office Quote	\$11.57 - \$12.97
Central Business District Ave. Quote	\$15.20
Suburban Markets Ave. Quote	\$15.82
Industrial Dantal Datas	
Industrial Rental Rates	
Bulk Warehouse	\$3 - \$5
Flex Space	\$6 - \$10
Service Warehouse	\$2.25 - \$6

SOURCE: Oklahoma City Office Market Summary, Price Edwards & Company, 2010 Mid-Year

# TAX RATES

In 2009, the state's personal income tax was reduced to 5.25%. Oklahoma's strong economy means the state's taxation and regulatory policy are competitive.

Corporate Income Tax	
Sales Tax (State & Local)	
State Personal Income Tax	
Ad Valorem (Property Tax)	
Real Property	Less than 1% of assessed value
Personal (Machinery & Equipment)	

Tax Rate FY 2008 - 09

et value Unemployment Compensation Tax - 1.8% on first \$13,200 of payroll and 0.2% to 5.8% after two years experience

# UTILITIES

### **ENERGY COSTS**

OG&E is a fully regulated utility. Edison Electric Institute reported in July 2010, an average of 1,000KW / 400,000kWh (monthly) / 23,396 / 0.0585 per kWh. Industrial rates are 21% below the national average. Visit www.oge.com.

ONG's tariffs range from small commercial / industrial using 1,000 Dth to facilities using in excess of 450,000 Dth per year. Rates are determined by factors such as annual revenue and capital investment expenses incurred. Visit www.oneok.com.

# UTILITIES:

ENERGY		
Electricity	OGE Electric Services	
Natural Gas	Oklahoma Natural Gas Company	
WATER - CITY OF OKLAHOMA CIT	Y	
Capacity		
STORAGE CAPACITY	The second states when	
Plant		
Distribution		
WASTEWATER/SEWER - CITY OF OKLAHOMA CITY		
Treatment Capacity		
Present Load		

# **COMMUNICATIONS**

# **GREATER OKLAHOMA CITY PARTNERSHIP SERVICES**

- Professional site location assistance
- Professional business retention and expansion (BRE) services
- Professional bioscience, aerospace and entrepreneurial assistance
- Comprehensive research modeling
- Identification of available real estate
- Hosting of site tours
- Workforce analysis
- Assistance with permitting and numerous other processes
- Assistance with determining financial resources
- Work with state and local partners for incentives and training benefits
- Host / connect with key groups such as investors, developers and bankers
- Manage Strategic Investment Program (SIP) application process for Oklahoma City Economic Development Trust
- And more...

6

www.crrc.us

### **Oklahoma Broker Relationships Act** Title 59 Oklahoma Statutes Sections 858-351--858-363 Effective November 1, 2000

#### PREFACE

This pamphlet has been compiled and published for the benefit of real estate licensees and members of the general public. It is intended as a general guide and is not for the purpose of answering specific legal questions. Questions of interpretation should be referred to an attorney. If a question arises as to whether or not a licensee has failed to comply with this act, please contact the Oklahoma Real Estate Commission at (405) 521-3387.

#### First Printing June 2000

858-351. Definitions. Unless the context clearly indicates otherwise, as used in Section 858-351 through 858-363 of this act:

1. "Broker" means a real estate broker as defined in Section 858-102 of Title 59 of the Oklahoma Statutes, and means, further, except where the context refers only to a real estate broker, an associated broker associate, sales associate, or provisional sales associate authorized by a real estate broker to provide brokerage services:

2. "Party" means a person who is a seller, buyer, landlord, or tenant or a person who is involved in an option or exchange;

3. "Single-party broker" means a broker who has entered into a written brokerage agreement with a party in a transaction to provide services for the benefit of that party;

4. "Transaction" means those real estate activities enumerated in Section 858-102 of Title 59 of the Oklahoma Statutes which are performed by a broker; and

5. "Transaction broker," means a broker who provides services by assisting a party in a transaction without being an advocate for the benefit of that party.

858-352. Written brokerage agreement. A broker may enter into a written brokerage agreement to provide services as either a single-party broker or a transaction broker. If a broker does not enter into a written brokerage agreement with a party, the broker shall perform services only as a transaction broker.

858-353. Transaction broker--Duties and responsibilities. A transaction broker shall have the following duties and responsibilities:

- 1. To perform the terms of the written brokerage agreement, if applicable:
- 2. To treat all parties with honesty;
- 3. To comply with all requirements of the Oklahoma Real Estate License Code and all applicable statutes and rules; and
- 4. To exercise reasonable skill and care including:
  - a. timely presentation of all written offers and counteroffers,
  - b. keeping the party for whom the transaction broker is providing services fully informed regarding the transaction,
  - c. timely accounting for all money and property received by the broker,
  - d. keeping confidential information received from a party confidential as required by 858-357 of this act, and
  - e. disclosing information pertaining to the property as required by the Residential Property Condition Disclosure Act.

#### 858-354. Single-party broker--Duties and responsibilities.

A. A broker shall enter into a written brokerage agreement prior to providing services as a single-party broker.

- B. The single-party broker shall have the following duties and responsibilities:
  - 1. To perform the terms of the brokerage agreement;
- 2. To treat all parties with honesty:
- 3. To comply with all requirements of the Oklahoma Real Estate License Code and all applicable statutes and rules; and
- 4. To exercise reasonable skill and care including:
  - timely presentation of all written offers and counteroffers, a.
  - keeping the party for whom the single-party broker is b.
  - performing services fully informed regarding the transaction,
  - timely accounting for all money and property received by the broker, С
  - d. keeping confidential information received from a party confidential as required by 858-357 of this act,
  - performing all brokerage activities for the benefit of the party for whom tile single-party broker is performing services unless e. prohibited by law.
  - f. disclosing information pertaining to the property as required by the Residential Property Condition Disclosure Act, and
  - obeying the specific directions of the party for whom the single-party broker is performing services that are not contrary to applicable g. statutes and rules or contrary to the terms of a contract between the parties to tile transaction.

C. In the event a broker who is a single-party broker for a buyer or a tenant receives a fee or compensation based on a selling price or lease cost, such receipt does not constitute a breach of duty or obligation to the buyer or tenant if fully disclosed to the buyer or tenant in the written brokerage agreement.

#### 858-355. Alternative relationships entered into where broker assists one or both parties--Written disclosure--Written consent--Contents of brokerage agreement--Withdrawal by broker--Referral fees--Cooperation with other brokers.

- A. When assisting one party to a transaction, a broker shall enter into one of the following relationships:
  - 1. As a transaction broker without a written brokerage agreement:
  - 2. As a transaction broker through a written brokerage agreement; or
  - 3. As a single-party broker through a written brokerage agreement.
- B. When assisting both parties to a transaction, a broker may enter into the following relationships:
  - 1. As a transaction broker for both parties;
  - 2. As a single-party broker for one party and as a transaction broker for the other party. In this event, a broker shall disclose in writing to the party for whom the broker is providing services as a transaction broker, the difference between a transaction broker and a single-party broker, and that the broker is a single-party broker for the other party and performs services for the benefit of the other party in the transaction; or
  - 3. As a transaction broker where the broker has previously entered into a written brokerage agreement to provide services as a single-party broker for both parties. In this event, the broker shall obtain the written consent of each party before the broker begins to perform services as a transaction broker. The written consent may be included in the written brokerage agreement or in a separate document and shall contain the following information:
    - a description of the transaction or type of transactions that might occur in which the single-party broker seeks to obtain consent to become a a. transaction broker.
    - a statement that in such transactions the single-party broker would perform services for more than one party whose interest could be different or even adverse and that such transactions require the broker to seek the consent of each party to such transactions to permit a change in the brokerage relationship,
    - a statement that by giving consent in such transactions: c.
      - the party will allow the broker to change the broker's relationship from performing services as a single-party broker to performing

services as a transaction broker,

- 2) the broker will no longer provide services for the benefit of the party, but may only assist in such transactions,
- 3) the broker will not be obligated to obey the specific directions of the party but will assist all parties to such transactions,
  - 4) the party will not be vicariously liable for the acts of the broker and associated associates, and
- 5) the broker's obligation to keep confidential information received from the party confidential is not affected,
- d. a statement that the party is not required to consent to the change in the brokerage relationships in such transactions and may seek independent advice,
- e. a statement that the consent of the party to change the brokerage relationship in such transactions has been given voluntarily and that the written consent has been read and understood by the party, and
- f. a statement that the party authorizes the broker to change the brokerage relationship in such transactions and to assist all parties to such transaction as a transaction broker.
- C. 1. If neither party gives consent as described in paragraph 3 of subsection B of this section, the broker shall withdraw from providing services to all but one party to a transaction. If the broker refers the party for whom the broker is no longer providing services to another broker, the broker shall not receive a fee for referring the party unless written disclosure is made to all parties.
  2. If only one party gives consent as described in paragraph 3 of subsection B of this section, the broker may act as a transaction broker for the consenting party and continue to act as a single-party broker for the nonconsenting party. In this event, the broker shall disclose in writing to the consenting party that the broker remains a single-party broker for the nonconsenting party and performs services for the benefit of the nonconsenting party.
- D. A broker may cooperate with other brokers in a transaction. Under Sections 858-351 through 858-363 of this act, a broker shall not be an agent, subagent, or dual agent and an offer of subagency shall not be made to other brokers.

#### 858-356. Disclosures--Confirmation in writing.

- A. Prior to the signing by a party of a contract to purchase, lease, option or exchange real estate, a broker who is performing services as a transaction broker without a written brokerage agreement shall describe and disclose in writing the broker's role to the party.
- B. Prior to entering into a written brokerage agreement as either a transaction broker or single-party broker, the broker shall describe and disclose in writing the broker's relationship to the party.
- C. A transaction broker shall disclose to the party for whom the transaction broker is providing services that the party is not vicariously liable for the acts or omissions of the transaction broker.
- D. A single-party broker shall disclose to the party for whom the single-party broker is providing services that the party may be vicariously liable for the acts or omissions of a single-party broker.
- E. The disclosure required by this section and the consent required by Section 858-355 of this act must be confirmed by each party in writing in a separate provision, incorporated in or attached to the contract to purchase, lease, option, or exchange real estate. In those cases where a broker is involved in a transaction but does not prepare the contract to purchase, lease, option, or exchange real estate, compliance with the disclosure requirements must be documented by the broker.

**858-357. Confidential information**. The following information shall be considered confidential and shall not be disclosed by a broker without the consent of the party disclosing the information unless consent to disclosure is granted by the party disclosing the information, the disclosure is required by law, or the information is made public or becomes public as the result of actions from a source other than the broker:

- 1. That a party is willing to pay more or accept less than what is being offered;
- 2. That a party is willing to agree to financing terms that are different from those offered; and
- 3. The motivating factors of the party purchasing, selling, leasing, optioning, or exchanging the property.

**858-358.** Duties of broker following termination, expiration, or completion of performance. Except as may be provided in a written brokerage agreement between the broker and a party to a transaction, the broker owes no further duties or responsibilities to the party after termination, expiration, or completion of performance of the transaction, except:

- 1. To account for all monies and property relating to the transaction; and
- 2. To keep confidential all confidential information received by the broker during the broker's relationship with a party.

**858-359.** Payment to broker not determinative of relationship. The payment or promise of payment or compensation by a party to a broker does not determine what relationship, if any, has been established between the broker and a party to a transaction.

**858-360.** Abrogation of common law principles of agency—Remedies cumulative. The duties and responsibilities of a broker specified in Sections 858-351 through 858-363 of this act shall replace and abrogate the fiduciary or other duties of a broker to a party based on common law principles of agency. The remedies at law and equity supplement the provisions of Sections 858-351 through 858-363 of this act.

**858-361.** Use of Word "agent" in trade name. A real estate broker is permitted under the provisions of Sections 858-351 through 858-363 of this act to use the word "agent" in a trade name.

**858-362.** Vicarious liability for acts or omissions of real estate licensee. A party to a real estate transaction shall not be vicariously liable for the acts or omissions of a real estate licensee who is providing services as a transaction broker under Section 858-351 through 858-363 of this act.

**858-363.** Associates of real estate broker—Authority. Each broker associate, sales associate, and provisional sales associate shall be associated with a real estate broker. A real estate broker may authorize associates to enter into written agreements to provide brokerage services in the name of the real estate broker.